BOND UNIVERSITY STUDENT CHARTER

Excellence in teaching and learning involves students as active participants in their educational experience, rather than as passive consumers. In addition to the University's role of awarding formal academic qualifications to students who successfully complete their studies, the University seeks to instill in all students a capacity for independent scholarly learning, critical judgment, and academic integrity and ethical sensitivity.

This Charter sets out the expectations which students may have of the University during their education at Bond. It also outlines what can be expected of students while they are undertaking their studies at Bond, including recognition that ethical and honest behaviour and treatment underpins the relationship between the University and each student.

The Charter recognises that students are central to the Bond University community, and so it elaborates the expectations associated with participation in the life of the University community. It is acknowledged that student participation is enhanced by an environment which promotes healthy lifestyle choices, encourages the highest personal and ethical standards, the development of a network of support for all students, and support of student representative organisations.

1. STUDENT EXPECTATIONS/UNIVERSITY RESPONSIBILITIES

1.1 Students as individuals can expect:

a. to be treated with courtesy and respect;

b. the University to address the reasonable needs of all students regardless of gender, ethnicity, age, disability or background;

c. to be able to communicate freely and to be able to voice alternative points of view in rational debate;

d. to enjoy a study environment free from harassment, discrimination and bullying;

e. to be provided with a harmonious work and study environment in which concerns and complaints are addressed as quickly as possible;

f. to have personal privacy respected. Students may expect that personally sensitive information will be requested only where necessary for University academic or administrative functions and that, once collected, it will be adequately protected against inappropriate or unauthorised access;

g. to have access upon request to personal records which the University may hold about them, subject to relevant University access policies and procedures.

1.2 While participating in their education, students can expect:

a. to be provided with accurate, timely and helpful information regarding their studies, and about enrolment and other administrative procedures that apply to them;

b. to receive, at the beginning of each semester from the subject coordinator, an up to date course profile;

c. that program and subject content will be up-to-date and informed by current scholarship in the discipline;

d. that methods of teaching and learning will be sound and informed by pedagogy;

e. to have reasonable access to teaching staff for individual consultation outside class times, in person or by other means (such as telephone or email);

f. that evaluations of academic performance will reflect each student's true merit;

g. that feedback on assessment will be recognised as a valuable part of the educative process. Items of progressive assessment should be marked promptly and returned to students with feedback and the mark or grade obtained. Students may access examination marks and scripts, together with appropriate feedback, following release of final results;

h. that their copyright in any essay, assignment, thesis or dissertation they produce will be recognised and that students' moral rights in relation to original academic work will be acknowledged in, for example, scholarly publications, academic presentations or teaching materials;

i. that the facilities or equipment they use are safe and comply with the University's occupational health and safety guidelines.

1.3 As members of the University community, students can expect:

a. that rules, regulations and policies applicable to them are readily available and easily accessible;

b. to have their views heard at the most senior levels of the University, with representation on appropriate committees and involvement in appropriate processes;

b. an opportunity to appraise the teaching performance of academic staff and to provide input into program planning and subject design.

2. UNIVERSITY EXPECTATIONS/STUDENT RESPONSIBILITIES

2.1 Consideration of Others

Students as individuals are expected to:

a. treat other members of the University community with respect and courtesy;

b. treat other members of the University community equitably;

c. respect the opinions of others and deal with disagreement by rational debate;

d. avoid conduct which might reasonably be perceived as discrimination, harassment or bullying or which is otherwise intimidating.

2.2 Academic Conduct and Integrity

While at Bond, students are expected to:

a. acquaint themselves with University policies and procedures relevant to their enrolment and studies and to observe the regulations, rules and policies of the University;

b. attend classes, maintain steady progress in subjects undertaken and submit required work on time (unless prevented from doing so by unforeseen or exceptional circumstances, which are communicated to the relevant staff member as soon as possible);

c. conduct themselves in a professional manner while undertaking placements, whether externally or within the University, or other forms of clinical or practice-based experience, and respect the confidentiality of patient, client or commercial information made available to them as part of their practical learning activities;

d. incorporate feedback into their learning, make use of the assessment criteria with which they are provided, and be aware of rules and policies relating to assessment;

e. maintain the highest standards of academic integrity in their work by:

- not cheating in examinations or other forms of assessment,
- not helping others to cheat in examinations or other forms of assessment,
- ensuring that they do not plagiarise the work or ideas of other persons,
- ensuring that the findings of their research are interpreted and presented appropriately and based on accurate data.

2.3 Community Awareness

As members of the University community, students can be expected to:

a. participate actively in and contribute to University decision-making bodies of which they are members, since students represent a key constituency within the University and provide useful perspectives on its operation;

b. provide fair and honest feedback on teaching performance and the presentation of subjects;

c. respect University property and the facilities, such as library, computing and laboratory resources, which the University provides to support teaching and learning, so that these are available to fellow students;

d. avoid conduct which disrupts the teaching, learning or research activities of other students and staff, or which interferes with others performing their duties.