



# APPLICATION FOR REVIEW OF GRADE / FINAL EXAMINATION

Received Student Administration:

  
  
  

Processed By:

**Please Note:**

- this application must be lodged with Student Administration no later than the first Wednesday of the semester following examination(s)
- in the event of no change of result, a charge of \$50/subject will be charged to your account
- a grade may be revised downwards after review by the relevant marking authority
- the review may take several weeks depending on the availability of appropriate academic staff

**1. INDICATE YOUR STUDENT NUMBER AND NAME:**

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STUDENT NUMBER	FAMILY NAME	GIVEN NAMES	

**2. WHAT IS YOUR CURRENT ACADEMIC PROGRAM?**

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You will receive an email in the event of a grade change. Please check your student email account for the result of the review. In the event of a grade remaining the same after review, your student account will be charged AUD \$50.00.

**3. FILL IN ONLY THE SUBJECTS FOR WHICH YOU WISH TO HAVE THE RESULT(S) REVIEWED.**

Subject Code eg.	Subject Title	Date Of Examination
H L S C 1 2 - 1 2 2	Developmental Disabilities	/ /
		/ /
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**4. REASONS (Full details must be given, documentary evidence if applicable)::**

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**5. STUDENT SIGNATURE:** ..... **DATE:** .....

**OFFICE USE ONLY**

<p><b>Received in Student Administration (date stamp)</b></p>  <p><b>Paid: \$.....</b></p>	<p style="text-align: center;"><b>Decision Of Examiner/Examination Board:</b></p>  <p><b>Signature</b> ----- <b>Date</b> -----</p>
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**Forwarded to Examiner** \_\_\_\_\_ **Action Taken & Student Advised** \_\_\_\_\_