



BOND UNIVERSITY

IMPORTANT INFORMATION FOR INTERNATIONAL STUDENTS





Everyone has expectations for their future ...

And success means different things to different people.

Some are happy to live from day to day.
Others - like yourself - want much more.
You think bigger. You want to move faster.
You want to go further.

You're determined to achieve something extraordinary.

At Bond University, we recognise your passion and
fast-track your progress.

**BOND UNIVERSITY.
WE SHARE YOUR AMBITION.
WE BRING IT TO LIFE.**



SURFERS PARADISE

BROADBEACH

MERMAID BEACH

PACIFIC FAIR



**BOND
UNIVERSITY**

VARSLITY LAKES

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WELCOME TO BOND

Bond University is Australia's first private, fully independent university, offering the highest possible quality education, modelled on the exclusive ivy-league colleges of the Northern Hemisphere.

A Bond degree takes you beyond the accepted definition of a university education to develop initiative, enterprise, ambition and a lifelong commitment to making a meaningful contribution in your chosen field.

WHERE DO YOU SEE YOURSELF FIVE YEARS FROM NOW?

For our high-flying alumni, their Bond University degree has opened the doors to exceptional career opportunities with blue chip employers and global corporations, both here in Australia and around the world.

By graduating up to a year earlier, Bond graduates are out in the workplace, earning sooner. This career head-start puts them on a promotional fast-track and many have achieved director, CEO, private practice and partnership status within 10 years of graduating from Bond.

Your university degree is one of the most important investments you will make in your lifetime. As with all investments, you must consider the rate of return of both the short term career opportunities and your long term lifetime earnings.

Whether you see yourself as an international diplomat, high-flying business executive or defending the rights of others, every individual has the potential to achieve something extraordinary. Bond University recognises your passion and fast-tracks your progress. Through a personalised education approach, Bond works with every student to reach the outer limits of their own potential.

AUSTRALIAN RATINGS

- ★★★★★ POSITIVE GRADUATE OUTCOMES*
- ★★★★★ GRADUATE STARTING SALARY*
- ★★★★★ GRADUATE SATISFACTION*
- ★★★★★ STUDENT : STAFF RATIO*
- ★★★★★ TEACHING QUALITY*
- ★★★★★ STAFF QUALIFICATIONS*

- #1 OVERALL GRADUATE SATISFACTION**
- #1 STUDENT TO STAFF RATIO*
- #1 GRADUATE SATISFACTION IN LAW**

* 2011 Good Universities Guide
** Compared to Australia's Group of Eight leading Universities, Graduate Careers Australia's 2009 Australian Graduate Survey based on 2008 Graduates
^ 2007 Student To Teacher Ratio, Universities Australia



10 REASONS WHY BOND

1. Australia's best graduate outcomes

The 2011 Good Universities Guide acknowledges Bond's personalised approach, awarding the maximum five stars for graduate starting salary, graduate outcomes and graduate satisfaction.

2. Fast-tracked degrees

Bond's tri-semester schedule means that you can graduate up to 12 months earlier than your peers at other universities. And there's still plenty of time to have a social life.

3. Australia's lowest student to teacher ratio

Bond's personalised teaching philosophy manifests itself in a 10 : 1* student to teacher ratio. This results in smaller classes and unprecedented one-on-one access to your professors.

*2007 Student to Teacher Ratio, Universities Australia

4. 5 star teaching quality*

Our academics' high level qualifications are matched with practical knowledge and industry relevance gained from consulting to major multinational corporations all over the world.

*2011 Good Universities Guide

5. Leadership development

Part of Bond University's unique approach is to help you develop a strong foundation of key leadership attributes that will help prepare you for career success, regardless of which field of study you choose.

6. World-class facilities

At Bond, not only do we offer you state-of-the-art facilities, we offer you unprecedented access to them. This means you can apply your profession as you learn it, in an environment far more akin to the real thing.

7. Graduate better prepared

We are committed to ensuring our graduates are ready to hit the ground running through practical case studies and internships with our network of blue chip industry partners and affiliates including KPMG, JBWere and Marriott International to name a few.

8. Globally focused course content

Australian in character, yet international in perspective, Bond delivers globally focused course content and a world of cultural enrichment.

9. On-campus social life

With so many students residing on campus, Bond has a real community feel and vibrant student social life. From sporting, social and special interest clubs, the many cafés and a full calendar of events and gatherings, there's so much to enjoy.

10. Global Bondy Alumni Network

Bond University has a distinctly global perspective aspiring to a 50 : 50 ratio of Australian to international students. Our global alumni network is active in over 120 countries around the world, so you'll be connected practically anywhere your ambition may take you.



LIVING ON THE GOLD COAST

Australia is one of the most culturally diverse countries in the world. In our cosmopolitan coastal cities, you'll enjoy a clean, safe environment where people go out of their way to extend a warm, friendly welcome. Over 75 per cent of Australia's 21 million people live in urban centres, predominantly in the capital cities along the east coast.

The Gold Coast is Australia's leading tourist destination. If you like sun, surf, sand, clean air and a relaxed lifestyle with great accommodation and heaps of tourist attractions thrown in, then you'll love living here.

BEACHES

With 21 beaches stretching along 35 kilometres of coastline, surfing is one of the most popular recreational sports on the Gold Coast. If you're not an avid surfer already, this is your chance to learn. There are surfing schools at almost every beach where the experts can give you a few tips. Alternatively, you can use the beaches for swimming in patrolled areas, kite-surfing, body boarding, kayaking, beach fishing, beach volleyball and leisurely walks.

HINTERLAND

The Gold Coast Hinterland boasts some of the best bushwalking in Australia, with hundreds of kilometres of well-marked trails networked through the World Heritage rainforests of Springbrook, Lamington and Mount Tamborine National Parks.

CAFÉ CULTURE

Australians love their coffee. Gold Coast's cafés attract crowds of locals and holidaymakers every day of the week. They enjoy a coffee or breakfast at an alfresco café near the beach and in small neighbourhood centres like Varsity Lakes, located next to the Bond University campus.

THEME PARKS

The Gold Coast is the theme park capital of Australia. Try the thrill rides at Dreamworld, Sea World and Movie World. Make a splash at Whitewater World or Wet'n'Wild. Challenge yourself on the flying fox and ropes course at Currumbin Wildlife Sanctuary's Green Challenge. You can even bungee jump in the middle of Surfers Paradise.

SHOPPING

The Gold Coast hosts two of the largest shopping centres in the Southern Hemisphere - Pacific Fair and Robina Town Shopping Centre, located within 20 minutes of Bond's campus and easily accessible via public transport. Here you'll find all the major department and chain stores, as well as boutiques, supermarkets and specialty retailers. For designer label fashions, try Circle on Cavill in Surfers Paradise or Marina Mirage at Main Beach.

You'll find lots more information about what to do and where to go, on our website at: www.bond.edu.au/gold-coast.

SURROUNDING REGION

You may want to get away for at least one weekend and there are plenty of great destinations offering good quality, affordable, overnight accommodation within one to three hours drive of the Gold Coast. These include but are not limited to:

- Brisbane
- Byron Bay
- Northern Rivers
- Stanthorpe
- Stradbroke Island
- Sunshine Coast.

If you're looking to travel a little further over a long weekend or for a holiday you may want to take advantage of travel opportunities within Australia and some nearby international destinations.

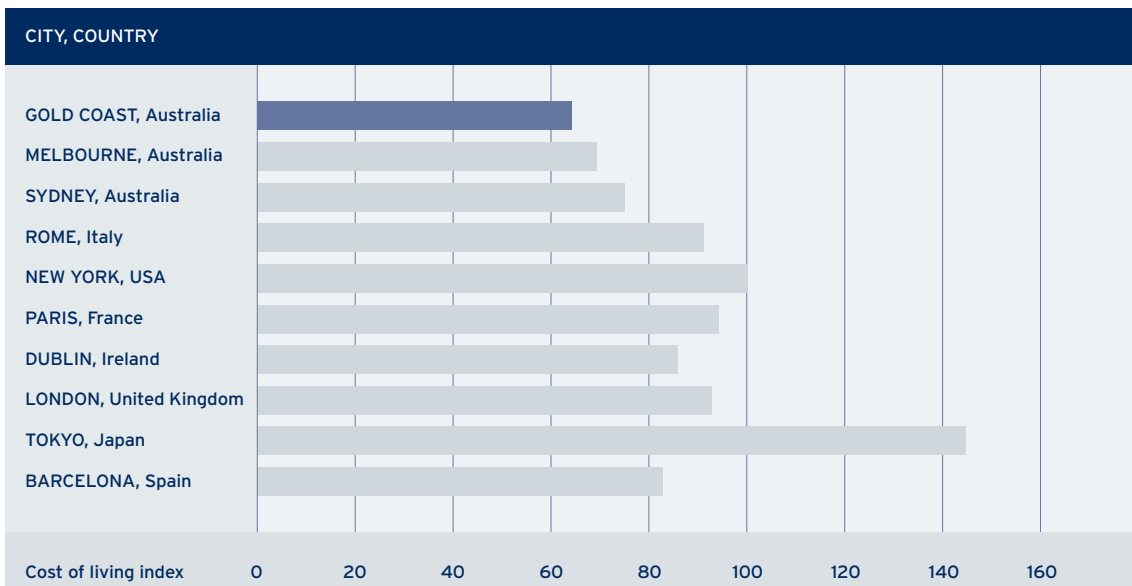
These include but are not limited to:

- Ayers Rock
- Fiji
- Great Barrier Reef
- Melbourne
- New Zealand
- Sydney
- Thailand.



COMPARATIVE COST OF LIVING

The Gold Coast's lower cost of living adds up to substantial savings when factored into your educational investment. Here's how we compare to some of Australia and the world's major cities:



Source: Mercer Human Resources, Cost of Living Survey, 2009.

When planning your budget, please refer to page 18 for tips and details.



LIVING ON CAMPUS

There is a variety of student accommodation options available on campus. These are within easy walking distance of lecture theatres, libraries and academic facilities, as well as Don's, Café Bond, Papyrus Café, the University Club and the Sports Centre. All rooms are air-conditioned and serviced weekly. They include all necessary furniture: single beds, chest of drawers, bedside tables, wardrobe and bookshelves. Wifi and wired internet access to the University network is also available. Shared laundry facilities with automatic washing machines and dryers are convenient to all rooms. The different room styles can be viewed online at www.bond.edu.au/accommodation where you'll also find accommodation rates for the upcoming semester.

ON-CAMPUS ACCOMMODATION

On-campus accommodation is in high demand so it is best to book as early as possible. Accommodation application forms can be located by visiting www.myroom.bond.edu.au.

After viewing the different room styles available, simply fill out an application form listing your top three preferences. Campus Accommodation and Dining Services will then send notification if they have approved your application and allocated a room. Please allow approximately five working days for processing.

If you do not have access to the internet or need further information please contact Campus Accommodation and Dining Services:

Phone: +61 7 5595 5000

Fax: +61 7 5595 5009

Email: student_residences@bond.edu.au

Alternatively contact your International Regional Manager www.bond.edu.au/meet-our-representatives.

Note:

- You will need your Student Identification Number (SID) to confirm your booking and will be required to pay an AUD\$600 down-payment at the time of application. This AUD\$600 will be put towards your final accommodation total.
- Please consult your Admissions Officer if you are under 18 years of age and require a welfare letter for Student Visa purposes.

RESIDENT SUPPORT SERVICES

Staff members known as Senior Resident Fellows live in each residence. They are available to help you settle in and get to know the University and other students. They also organise social activities such as our weekly Res Wars. As an on-campus resident, you will also be able to access academic support from senior students, known as Tutor Fellows.

Bond University's security staff patrol the campus 24 hours a day, seven days a week and are available to offer assistance at any time.

DINING PLANS

Offering the convenience of meals, drinks and snacks all day, every day, Bond's flexible Dining Plans can be used at any Bond-operated food and beverage outlet on campus.

Breakfast, lunch and dinner are served seven days a week at Café Bond. You can dine at the University Club for lunch from Monday to Friday or at Don's on their special grill nights. Vegan, vegetarian and halal options are also available at Bond operated outlets. By loading credit onto your student ID card, you can even grab a coffee or a snack on the run without reaching for cash.

On-campus residents must purchase a Dining Plan each semester in conjunction with their accommodation. Students living off-campus are also welcome to take advantage of Bond's flexible and affordable Dining Plans. More information and rates are available by visiting www.bond.edu.au/dining-plan.



LIVING OFF CAMPUS

If you prefer to live off-campus, Bond's accommodation specialists can help you find houses or apartments close to the University which you can rent on a shared or single basis.

The Accommodation People will source accommodation for students on a semester-by-semester basis or for the full length of your degree. They can even help your friends and family find accommodation for short stays when they come to visit. For more information contact:

The Accommodation People
Shop 9, The Piazza
228 Varsity Parade
Varsity Lakes Queensland 4217
Phone: +61 7 5578 7544
Email: manager@accommodationpeople.com.au
Web: www.accommodationpeople.com.au

GETTING TO AND FROM BOND UNIVERSITY

AIRPORTS

The Gold Coast is serviced by the Gold Coast Airport (approximately 30 minutes drive from Bond's campus) and Brisbane's International and Domestic Airport (approximately 60 minutes from Bond's campus). Public transport to Bond University is available from the Gold Coast Airport by bus, taxi or private car, and from Brisbane Airport by the Airtrain to Robina or Varsity Lakes station and then by bus or taxi. Alternatively, our Campus Accommodation and Dining Services can arrange an airport pick-up. You can book and pay for an airport pick-up online at www.myroom.bond.edu.au or by contacting Campus Accommodation.

TRAINS

The nearest train station to Bond University is Robina. Regular bus services operate from the station to the campus (approximately every 10 minutes) or you can catch a taxi (approximately five minutes drive). Check all train timetables on Queensland Rail's website www.qrnational.com.au.

BUSES

Regular bus services stop at Bond University providing connections to the Gold Coast's theme parks, shopping centres, beaches and train stations. For more information visit www.translink.com.au or www.surfside.com.au.

TAXIS

The Gold Coast region is serviced by Regent Taxis www.gccabs.com.au.

ON-CAMPUS SUPPORT

The personalised attention you receive in the classroom extends to every aspect of life at Bond. We encourage all our students to take advantage of the support services available on campus, including:

INTERNATIONAL STUDENT SUPPORT SERVICES

Our International Student Support Officer can help you with any questions relating to overseas health cover, visas and more.

STUDENT LEARNING SUPPORT

Student Learning Support assists students who need help improving their academic skills and English language ability. Staff can help you understand what to write, how to structure essays and offer guidance on grammar, punctuation, sentence structure and referencing.

STUDENT ADMINISTRATION

Student Administration can help with anything relating to orientation, enrolment, timetabling, examinations and graduation.

COUNSELLING SERVICES

Counsellors offer a confidential counselling service to help you address any problems, whether they be related to study or personal issues.

COMPUTING SUPPORT

At the Information Services Desk, our IT experts provide support for all University-owned equipment, as well as helping you connect your own computer to the University network.



DISABILITY SUPPORT

Students with a disability, illness, injury or health and medical conditions are encouraged to contact the Disability Officer to inform them of any specific requirements and to find out about the services available.

RELIGIOUS SERVICES

Bond University is a non-denominational campus. Our Pastoral Care service can provide you with information about local worship centres and religious information for various faiths represented in the local area.

MEDICAL CLINIC

Our on-campus Medical Clinic provides general medical treatment, advice and testing, referral, immunisations and vaccinations. Bulk billing is available for OSHC Worldcare insurance holders (plus AUD\$5 surcharge for OSHC policy holders).

CAREER DEVELOPMENT CENTRE

The University's on-campus Career Development Centre (CDC) offers assistance in career planning, resume and application review, interview preparation, internship placements and on-campus employer recruitment programs.

For more information on the full range of student support services as well as contact details, visit www.bond.edu.au/student-support.

BOND UNIVERSITY STUDENT ASSOCIATION (BUSA)

Bond University has a reputation for having one of the best campus social lives around, thanks to BUSA. BUSA coordinates more than 70 sporting, cultural and special interest clubs on campus. These range from political discussion groups and drama societies to just about every sporting activity you can think of.

They also organise campus social events including the legendary Thursday nights at Don's, Wednesday by the Water, the annual Bondstock Festival, Students' Ball, rugby games and much more.

On a more serious note, BUSA also ensures that Bond students have a say in University administration issues by having a representative on the Academic Senate and regularly consulting with the Pro-Vice-Chancellor (Student and Academic Support), Deans, Vice-Chancellor and Chancellor.

STUDENT ACTIVITIES MEMBERSHIP

BUSA and the activities they run are funded by the Student Activities Membership (SAM) of AUD\$110 per student per semester. SAM members receive free:

- Access to all of the sporting and recreation facilities on campus
- Group exercise classes
- Membership of the cultural, sporting and special interest clubs of your choice
- Membership to the Bond University Sports Centre
- Student discount card
- Wednesday by the Water (weekly barbeques).

SAM members also receive at least one-third off the price of all BUSA sponsored events on campus and heavily subsidised tickets to other events.

For more information on BUSA, campus clubs, events and activities, visit the Student Portal at www.bondstudents.com.au.

BOND UNIVERSITY SPORTS CENTRE

Your Student Activities Membership of AUD\$110 per semester also gives you free membership to Bond's award winning on-campus Sports Centre. Facilities include:

- 50 metre Olympic waveless swimming pool
- Beach volleyball court
- Boxing circuit training room
- Golf and cricket practise nets
- Group exercise classes (step, x-training, pilates, yoga, spin, boxing)
- Rugby and soccer fields
- Spinning studio
- Sports Hall and Weights Room
- Squash courts and Tennis courts.

For more information on the Bond University Sports Centre, including exercise class timetables, go to www.bond.edu.au/sports-centre.



ACCEPTING YOUR OFFER

In order to officially accept your offer at Bond University, you will need to:

1. Sign the Response to Offer form attached to your Letter of Offer. Make sure you check all the details, including your start date and the name of your course.
2. Return your signed Response to Offer form and your first semester's tuition deposit to your agent or to the Office of Admissions:

Fax: +61 7 5595 4062

Email: Attention to the contact person nominated on your Letter of Offer

Mail: Office of Admissions
Bond University
Queensland 4229
Australia

DEFERRING YOUR OFFER

You may apply to defer your studies for a period of up to one year by ticking the appropriate box on the Response to Offer form. It is a requirement that this form is returned to the Office of Admissions by using the contact details provided on this page. If you have been awarded with a scholarship, permission to defer will be considered on a case by case basis. For more information on deferring your scholarship, contact the Scholarship Office on + 617 5595 1028 or via email scholarships@bond.edu.au.

CONFIRMATION OF YOUR ADMISSION

Once your Response to Offer and tuition payment has been received and processed, you will receive a Confirmation of Enrolment (CoE) via email.

CONFIRMATION OF ENROLMENT

An electronic CoE is required in order to submit your application for a student visa. Once acceptance forms and payments are received and verified by the University, your CoE will be created within approximately 48 hours. Your CoE will be sent via email to your agent (if applicable) or directly to the email address nominated on your application form.

Students should be aware that it can take several months to obtain a student visa in some countries. It is the students' responsibility to allow enough time for this process to be completed.

For more information contact your International Regional Manager www.bond.edu.au/meet-our-representatives.



ENROLLING IN YOUR SUBJECTS

Details of the subjects relevant to each degree will be available on the Bond website one month prior to the semester start date.

Once you have returned your Response to Offer form and tuition payment, you can enrol in your subjects online via eStudent and nominate which lectures, tutorials and seminars you wish to attend.

Each faculty has developed a detailed enrolment guide to help you choose your subjects. The guides are available by contacting your relevant faculty. Undergraduate students should select their subjects based on the Recommended Study Program for their particular degree and postgraduate students should contact their Program Advisor. If you are unsure about which subjects you need to enrol in, please consult your International Regional Manager or alternatively your Program Advisor.

You will find a list of Program Advisors at the below websites:

- Faculty of Business
www.bond.edu.au/program-advisor-bus
- Institute of Sustainable Development & Architecture
www.bond.edu.au/program-advisor-isda
- Faculty of Health Sciences & Medicine
www.bond.edu.au/program-advisor-hsm
- Faculty of Humanities & Social Sciences
www.bond.edu.au/program-advisor-hss
- Faculty of Law
www.bond.edu.au/program-advisor-law

You can also enrol in your subjects during Orientation Week. Program Advisors from each faculty will be on hand if you need any help.

After you have enrolled in all your subjects, lectures and tutorials, the eStudent system will generate your personalised class timetable for the semester. Due to Bond's small class sizes, some tutorials will fill quickly. Early enrolment will give you the best chance of securing a place in your preferred classes and tutorials.

CREDITS / EXEMPTIONS

In some cases credits may be granted for relevant subjects completed as part of previous studies. To apply for subject credits or exemptions, you will need to complete an Application for Credit form and return it to the Office of Admissions with supporting evidence as follows:

- Certified copies of relevant academic transcripts and Certificate/s of Graduation
- Outline / description of each subject to be considered
- Outline / description of previous degree requirements.

If you have already submitted your Application for Credit form with your original admission application, it will have been forwarded to the relevant faculty for consideration and you will be advised in due course. You may also apply for credit once you have commenced your studies.



IMPORTANT SEMESTER DATES

2011 SEMESTER DATES			
Event / Activity	January semester (111)	May semester (112)	September semester (113)
Orientation Week	10 - 14 January	9 - 13 May	5 - 9 September
Classes Commence	17 January	16 May	12 September
Examinations Commence	14 April	12 August	9 December
Examinations End	21 April	20 August	17 December
Semester Ends	21 April	20 August	17 December
Examination Results Available	9 May	5 September	9 January 2012

2012 SEMESTER DATES			
Event / Activity	January semester (121)	May semester (122)	September semester (123)
Orientation Week	9 - 13 January	7 - 11 May	3 - 7 September
Classes Commence	16 January	14 May	10 September
Examinations Commence	13 April	10 August	7 December
Examinations End	21 April	18 August	15 December
Semester Ends	21 April	18 August	15 December
Examination Results Available	7 May	3 September	7 January 2013



FINANCING YOUR DEGREE

Your university degree is one of the most important investments you will make in your lifetime. As with all investments, you must consider the rate of return of both your short term career opportunities and your long term lifetime earnings.

Bond graduates have the opportunity to enter the workplace earlier and start earning sooner. You can gain this career head-start where many have achieved director, CEO, private practice and partnership status within 10 years of graduating from Bond.

FUNDING YOUR DEGREE

IN-COUNTRY BURSARIES

Students who wish to study at Bond University have a range of funding sources depending on their country of origin. The continents and countries which provide funding options can be found on Bond's website www.bond.edu.au/country-support.

WORK / STUDY AGREEMENTS

A number of national and international companies offer work / study / cadetship opportunities whereby students work a set number of hours or weeks per year in exchange for partial payment of their university fees and a nominal salary. Arrangements such as these must be made directly between the student and the employer.

FAMILY AND ALUMNI LOYALTY PROGRAM*

Immediate family members of current Bond students and alumni will receive a 10 per cent discount on tuition fees (except in cases where another family member has received a scholarship or other financial assistance from the University). Contact the Office of Admissions prior to registration in the first semester to confirm the discount.

*Please note that Doctor of Physiotherapy students do not qualify for the Family or Alumni Loyalty Program.



SCHOLARSHIPS

Bond University has a number of full and part-fee scholarships and cash bursaries available to international undergraduate and postgraduate students world-wide. These include:

SCHOLARSHIP	LEVEL	VALUE
Academic Excellence Scholarship	Undergraduate	50%
International Student Scholarship	Undergraduate, Postgraduate	25 - 50%
KY College Scholarships (Swedish Students)	Undergraduate	20%
Living-Expense Bursaries	Undergraduate, Postgraduate	AUD\$5,000
Postgraduate Deans' Scholarships	Postgraduate	10 - 40%
The Padma and Hari Harilela Scholarships	Undergraduate, Postgraduate	Up to AUD\$15,000
Undergraduate Deans' Scholarships	Undergraduate	10 - 40%

For more information on scholarships and eligibility, please visit www.bond.edu.au/scholarships/international-applicants or email scholarships@bond.edu.au.

PLANNING YOUR BUDGET

WHAT DO YOU NEED TO BUDGET FOR?

In addition to your tuition fees, you will need to meet the costs of living expenses, textbooks and other equipment. The following checklist will give you an idea of the various expenses you will need to plan for.

- Tuition Fees**
Tuition fees vary depending on your choice of degree.
- Books and Study Materials**
The cost of books, stationery, computer software and other course related resources tend to be the same at most universities. You should allow around AUD\$300 per semester but this can be offset if you are happy to buy second hand and sell your old textbooks at the end of the subject. Second hand textbooks can be bought and sold at the Bond Book Sale, held during Week 1 at the start of each semester.
- Accommodation and Dining**
You will need to budget for accommodation and meals. Bond offers a wide range of private and shared accommodation on campus or we can help you find well priced off-campus housing close to the University. Whether you are living on campus or off, you can also take advantage of our dining plans.
- Living Allowance**
You will need to factor in costs for social outings, public transport or personal car maintenance, (on-campus parking is provided free of charge), personal items and miscellaneous living costs. If you are living off campus, these costs may also include phone and electricity.
- Student Activities Membership (Optional)**
While our Student Activities Membership of AUD\$110 per semester is optional, this nominal charge will give you free access to all of our on-campus sporting facilities and clubs. The Membership is solely used to support student events and activities.

- Overseas Student Health Cover (OSHC)**
Under the terms and conditions of your Student Visa, international students are required to have and maintain OSHC for the entire duration of their stay in Australia. OSHC gives you access to out-of-hospital and in-hospital medical services to help you maintain your health. OSHC Worldcare is Bond University's preferred provider for OSHC. Please note all costs are presented in Australian dollars.

FREQUENTLY ASKED QUESTIONS

DO I HAVE TO PAY ALL MY TUITION FEES UP FRONT?

No. Tuition fees are payable at the start of each semester and only for the subjects you will be studying that semester. There are a number of avenues available to assist with financing your degree. To find out more visit www.bond.edu.au/study/financing.

CAN I PAY BY CREDIT CARD OR BPAY?

Tuition fees can be paid by Visa, Bankcard, MasterCard and American Express. Go to www.bond.edu.au/egate to pay by credit card online. Fees can also be paid through a BPAY facility arranged by your participating financial institution. Payment via PayPal is also available. PayPal allows you to pay your fees with your bank account, credit card, debit card or stored PayPal balance.

WILL I BE ELIGIBLE FOR A REFUND IF I DON'T FINISH MY DEGREE?

Please refer to our standard Refund Policy at www.bond.edu.au/english/apply/refundpolicy.

“People often ask me why we sent our daughter to Bond. When we did the sums, it worked out to be more cost effective. With the accelerated study program, she was able to complete an honour's degree in just two and a half years, almost a full year ahead of her peers at other universities. From there she entered the workforce and secured a great job on an excellent wage.”

Ainsley and Pru V

IMPORTANT PAYMENT INFORMATION

- All payments must be in Australian Dollar currency.
- All tuition and accommodation fees are payable in full prior to the start of each semester.
- All fees are due on receipt of Statement of Account.
- Non-payment of accommodation fees may result in cancellation of your room.
- A late payment fee of \$350 will apply to overdue accounts.
- IT and Library access may be cancelled due to non-payment of tuition and accommodation fees.
- Ensure your billing address and contact details are kept up to date via eStudent.
- Semester results will be withheld if your account has an outstanding balance.
- De-registration may occur due to non-payment of tuition fees.

PAYMENT METHODS



MAIL

- We accept personal cheques, bank cheques and international drafts in Australian dollars
- We do not accept personal foreign cheques
- Please attach remittance advice and make your cheque payable to: Bond University Ltd
- Mail to:
The Cashier
Bond University
Queensland 4229
Australia
- Dishonoured cheques will attract a bank charge of AUD\$9 plus an administrative fee of AUD\$50.



IN PERSON

- Pay in Australian Dollar currency in person by cheque, EFTPOS, Visa, MasterCard, American Express or cash to the Cashier and Financial Services Office between 9am and 4pm Monday to Friday.



INTERNET

- Payment by MasterCard, Visa and American Express on the Bond University website: www.bond.edu.au/pay.



PAYPAL

- Payment via PayPal allows you to pay your fees with your bank account, credit card, debit card, or stored PayPal balance via the Bond University website: www.bond.edu.au/pay.



BPAY

- Contact your Australian participating financial institution to make a payment from your nominated account (including Visa or MasterCard). Simply quote: **Biller Code 53041** then your **Student ID number**.



BANK TRANSFER

- Bank details are:
Bond University Ltd Operating Account
BSB: 014536
Account No: 833582789
ANZ Bank
Robina Town Centre
Queensland 4226
Australia
Swift Code: ANZBAU3M
- You must also fax a copy of your deposit slip to 07 5595 4084 quoting the Student ID number and student name so we can identify and receipt the payment to your account
- If faxing from overseas please fax to +61 7 5595 4084.



PHONE

- Phone 07 5595 1604 or 07 5595 1682 between 9am and 4pm Monday to Friday
- Payment by Visa, MasterCard and American Express
- Please ensure that you have your credit card and account details with you
- If calling from overseas please contact +61 7 5595 1604 or +61 7 5595 1682.



APPLYING FOR A STUDENT VISA

If you intend to travel overseas to study in Australia, in most instances, you will need a Student Visa.

Before you apply for a Student Visa, you must:

1. Accept your offer to study at Bond University by returning the completed 'Response to Offer' form, along with any necessary documentation and payment of the required fees.
2. You will then be issued with an electronic Confirmation of Enrolment (CoE) form, which you will need in order to submit your Student Visa application.

Please ensure you allow plenty of time to get your Student Visa before your studies commence, as applications and processing can take several months. You will also be required to pay a visa application fee which is charged by the Australian Department of Immigration and Citizenship (DIAC).

Note: Applying for a student visa is the responsibility of the applicant. Bond University staff are not able to assist students in filling out visa application forms or applying for a visa online.

For all visa enquiries and applications, contact your local Australian Embassy, High Commission or Diplomatic Mission.

IF YOU'VE ALREADY LEFT HOME

If you are already in Australia and have not yet applied for a Student Visa, are on a tourist visa or unsure as to what visa you should be on, please contact DIAC on the details below or by visiting www.immi.gov.au.

Helpful Contacts

For further information on applying for a Student Visa, contact DIAC at www.immi.gov.au or phone 13 18 81 (from within Australia).

To find your local Australian Embassy, High Commission or Diplomatic Mission online, go to www.immi.gov.au/contacts/overseas.

For a list of contacts at the Department of Immigration and Citizenship, go to www.immi.gov.au/contacts.



CONDITIONS OF YOUR STUDENT VISA

It is the responsibility of all international students holding a Student Visa to know and abide by the conditions of their Student Visa as set by DIAC.

- **Program duration:** You must complete your program within the duration stipulated on your CoE.
- **Academic progress:** You are required to maintain satisfactory academic progress by attending classes and meeting prescribed course requirements.
- **Enrolment:** You must maintain a full-time study load for the duration of your studies. For an undergraduate program and most postgraduate programs, this means four subjects per semester. Study Abroad and Exchange students staying for one or two semesters only are required to take a minimum of three subjects per semester at the undergraduate or postgraduate level.
- **Change of provider:** You cannot change provider within the first six months of studies unless you have exceptional circumstances.
- **Health insurance:** Student visa holders are required to maintain OSHC for the duration of your visa.
- **Address update:** Please make sure you advise the University via eStudent of your Australian address and contact details within seven days of arrival in Australia and within seven days of any changes.

Under the ESOS Act, Bond University is required to monitor each Student Visa holder's compliance with the above and other visa regulations. Bond is required to report all Student Visa breaches. It is vital that you are aware of all conditions relating to your student visa and how any breaches may impact on your studies and your continued stay in Australia. If you are contacted regarding a visa regulation issue you must contact the International Student Support Officer immediately.

A summary of Student Visa conditions is available from the Bond University website at www.bond.edu.au/visa-requirements. Further visa information can be found at www.immi.gov.au.

WORKING IN AUSTRALIA AS AN INTERNATIONAL STUDENT

Holders of a Student Visa with work rights may work up to 20 hours per week during semester and full-time in the holiday breaks. You cannot start work prior to the commencement of your course. If you are travelling with dependents, they may also be allowed to work up to 20 hours per week. You should not expect to cover tuition fees or living expenses from casual work in Australia. Bond University's on-campus Career Development Centre (page 12) may be able to help you find part-time work.

APPLYING FOR A TAX FILE NUMBER

If you intend to undertake paid work, you will need to apply for a Tax File Number (TFN) which you will need to provide to your employer. If you earn any income in the form of interest, dividends or unit trust distributions in Australia, your financial institutions will also ask for your TFN. Your TFN determines how much tax will be deducted from your salary and / or from any interest earned on money invested in a financial institution. To apply for a TFN please contact the Australian Taxation Office (ATO) at www.ato.gov.au.

If you are unsure of your Student Visa conditions in relation to working it is strongly recommended you contact DIAC by phone on 13 18 81 (from within Australia) or visit the DIAC website www.immi.gov.au.



OVERSEAS STUDENT HEALTH COVER

Under the terms and conditions of your Student Visa, international students are required to have and maintain OSHC for the entire duration of their stay in Australia. OSHC gives you access to out-of-hospital and in-hospital medical services to help you maintain your health.

WHAT DOES OSHC COVER?

Out-of-hospital cover includes:

- Medical services provided by most General Practitioners
- All other medical services such as pathology and radiology (including specialists).

In-hospital cover includes:

- Public hospital (admitted patient in shared ward, same day services, accident and emergency and outpatient medical and post-operative services)
- Private hospital
- Prescription medicines
- Ambulance Services when medically necessary for admission to hospital or for emergency treatment.

OSHC Worldcare is Bond University's preferred provider for Overseas Student Health Cover. For more information visit www.oshcworldcare.com.au.

AUSTRALIAN QUARANTINE RESTRICTIONS

Australian laws for quarantine are quite strict. Make sure you check what you are allowed to bring into Australia before you leave. For details on Australian Quarantine restrictions, please visit Australian Customs www.customs.gov.au or the Australian Quarantine and Inspection Service www.daff.gov.au/aqis.





USEFUL WEBSITES

VISA AND DEPARTURE INFORMATION

Department of Immigration and Citizenship (DIAC)
www.immi.gov.au

Australian Quarantine and Inspection Service
www.daff.gov.au/aqis

Australian Customs and Border Protection Services
www.customs.gov.au

Department of Foreign Affairs and Trade
www.dfat.gov.au

MEDICAL

Therapeutic Goods of Australia (bringing medicines into Australia) www.health.gov.au/internet/main/publishing.nsf/content/general-guidance-for-travellers-bringing-medicines-to-and-from-australia

OSHC Worldcare Assistance
www.oshcworldcare.com.au

FINANCIAL

Australian Taxation Office
www.ato.gov.au

BOND UNIVERSITY

Admissions
www.bond.edu.au/future

Career Development Centre
www.bond.edu.au/career-development

Library
www.bond.edu.au/library

Student Administration
www.bond.edu.au/current-students

Study Abroad and Exchange
www.bond.edu.au/study-abroad

DEPARTURE CHECKLIST

BEFORE YOU LEAVE HOME MAKE SURE YOU HAVE:

- Applied for and received your Student Visa
- Booked and confirmed your accommodation if required
- Photocopied all important documents that you plan to bring
- Booked an airport transfer if necessary
- Obtained a letter for your prescriptions from your medical practitioner if you have any special medications you need to bring through customs.

DOCUMENTS TO BRING WITH YOU:

- Passport and Student Visa (ensure it is valid for the duration of your studies)
- Valid driver's licence or an international licence if you plan to drive in Australia
- A certified copy of your passport, driver's licence, social security / national identity card and copies of any other travel documents
- Letter of Offer, CoE, (scholarship papers if applicable)
- If you are travelling with your spouse or children, include marriage certificate and / or children's immunisation and school records
- Specialist report if special requirements for exams are required
- Receipts of valuable new goods you are bringing to Australia.

GLOSSARY OF UNIVERSITY TERMS

We recommend that you familiarise yourself with the following list of university terms which are commonly used by teaching and administrative staff:

TERMINOLOGY	DESCRIPTION
Award	A degree, graduate diploma, graduate certificate, associate degree, diploma or associate diploma conferred by the University upon completion of a program or a program of research.
Academic Adjustments	Consideration of arrangements for students with a disability, illness, injury or medical condition to enable participation in their study.
Enrolment	The process whereby a student is allocated a place in one or more subjects each semester. The enrolment process requires the payment of appropriate fees, completion and submission of required documents and the signing of an agreement to abide by the rules and regulations of Bond University.
Examination	A formal assessment conducted at a time determined by the University.
Faculty	The academic organisational unit consisting of academic and administrative staff headed by a Dean, responsible for all matters concerning the programs and subjects it supervises.
International Student	A student who is not an Australian or New Zealand citizen or person granted permanent residence status in Australia.
Lecture	Formal classes in which professors present program material to all students enrolled in a given subject.
Office of Admissions (OA)	The administrative unit which deals with all aspects of student recruitment and admissions.
Program	A combination of subjects which, according to degree rules, leads to an academic award.
Registration	The process at the start of each semester where commencing students are formally recorded as students of the University. The registration process also involves payment of tuition fees.
School	The academic organisational unit within a faculty consisting of academic and administrative staff led by a Head of School, responsible for all matters concerning the programs and subjects it supervises.
Special Requirements	Identification of a person who may have a disability, illness, injury or medical condition who may require academic adjustments during the period of their study.
Student Administration	The administrative unit which provides assistance to all students from enrolment, timetabling, examinations through to graduation.
Student Identification Number (SID)	The eight-digit number assigned to a student during the application process which is used as a means of identification for all official University processes.
Subject	A segment of instruction approved by a faculty as being part of the requirements for a program offered by the University.
Tutorial	Usually less formal than a lecture, tutorials are small classes in which material from lectures and readings can be discussed in more detail.
Vice-Chancellor	The Chief Executive Officer of the University, responsible for its leadership and management.





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The information published in this document is correct at the time of printing. However, all programs are subject to review by the Academic Senate of the University and the University reserves the right to change its program offerings and subjects without notice. For the most up-to-date information, visit www.bond.edu.au. The information published in this document is intended as a guide and persons considering an offer of enrolment should contact the relevant Faculty to see if any changes have been made before deciding to accept their offer. (Date printed March 2011)